About the position:
Croatan Institute is an independent nonprofit research and action institute whose mission is to build social equity and ecological resilience by leveraging finance to create pathways to a just economy. In 2018, after years of engagement with professionals of color working on racial equity issues, the Racial Equity, Economics, Finance, and Sustainability (REEFS) program and its advisory board were formalized. REEFS focuses on three pillars of work: (1) enhancing investor decisions; (2) expanding the BIPOC pipeline; and (3) supporting financial health in communities of color.

The REEFS program is hosting the BIPOC Leaders Advancing an Inclusive and Sustainable Economy (BLAISE) Initiative 2024. Through this project, we aim to diversify the sustainable, responsible, and impact investing industries by increasing the participation of undergraduate students identifying as Black, Indigenous, and other people of color (BIPOC).

For summer 2024, the REEFS Team at Croatan Institute is seeking one individual to participate in an 8-week internship, working 40-hours per week. The intern will receive a stipend of $7,500 and will participate in educational lunch-and-learns, including two sessions on strategies for budgeting and student loan debt management. The internship will begin with an onboarding session and then dive into the work!

Basic purpose:
The REEFS Intern will develop an understanding of the overall concept of the REEFS Program, including our mission statement and how we work.

REEFS addresses the persistent racial segregation in finance by:
- Engaging with farmers, small businesses, and other stakeholders of color to build greater financial health and resilience through personal financial coaching and farm business planning technical assistance (TA) to small groups of BIPOC farmers.
- Readying students of color to make finance careers more accessible through targeted education on sustainable and impact investing and paid internships.
- Redirecting finance to tackle structural racism by providing tools for investors to incorporate racial equity across asset classes.
Tasks could include supporting the team with planning our Farmer Stakeholder Meeting (July 25th, 2024); developing content to promote the event, and helping to manage the logistics (e.g. communication with speakers, editing the run of show, coordinating with attendees). Additionally, they could assist with building out learning modules for our Financial Health work; researching content, creating a script, and developing supporting materials in conjunction with the Financial Health team and the communications director. Other tasks could include preparing social media content, sending emails, and working on newsletters and other promotional materials.

**Intern Job Responsibilities:**
- Assist with the planning and managing of the Farmer Stakeholder Meeting
- Help to build out learning modules for our Financial Health work
- Work closely with the REEFS Team at Croatan Institute
- Accept designated projects
- Assist in event planning
- Performing administrative duties as needed
- Learning technical skills related to the industry
- Interns will also have the option to participate in Croatan’s Investment Subcommittee meetings and activities.

**Work Hours & Benefits**
Eight-week paid internship over the summer 2024.

**Intern Qualifications / Skills:**
- Pursuing a Bachelor’s degree in Business, Economics, Sustainability, Education, Communications or other CSR related degrees
- Entering junior or senior year of college Undergraduate program in Fall 2024
- Possess strong analytical and research skills
- Experience with social media strategy and social media content development
- Have enthusiasm to learn
- Interested in the sustainable, responsible and impact investing field

**How to apply**
Candidates should complete this [form](https://croataninstitute.org/blaise/), uploading both a resume and writing sample. Applications will be reviewed on a rolling basis. We will start reviewing applications in mid-March, so we strongly encourage early applications. We will continue to accept applications until the position is filled. No calls or preliminary inquiries please. For more information about Croatan Institute, please visit [https://croataninstitute.org/blaise/](https://croataninstitute.org/blaise/).